

REGULAR COUNCIL MEETING #01-2022

The Minutes of the Regular Council Meeting
held via Online Video Conference,
on Monday, January 10, 2022 at 2:40 p.m.

Attendance:

Present: Gord Griffiths, Mayor
Ron Kujansuu, Councillor
Garry Parkes, Councillor
Dennis Peterson, Councillor
Ray Pilkey, Councillor

Tammy Rob, Clerk-Treasurer
Todd Montgomery, Machin Fire Chief
Dan Robinson, Machin Deputy Fire Chief
Max Nagy, Economic Development Officer

Absent:

Gallery:

1. Call to Order:

The Regular Council Meeting was called to order by Mayor G. Griffiths at 2:40 p.m.

2. Approval of Agenda:

RESOLUTION NUMBER 1

MOVED BY: Councillor D. Peterson

SECONDED BY: Councillor G. Parkes

THAT the Agenda for the Regular Council meeting of Monday, January 10, 2022, be accepted as presented. **CARRIED**

3. Declaration of Conflict or Pecuniary Interest:

None declared.

4. Delegation(s):

None

5. Notice of Motions

6. Approval of Previous Minutes:

6.1 RESOLUTION NUMBER 2

MOVED BY: Councillor R. Kujansuu

SECONDED BY: Councillor R. Pilkey

THAT Machin Council accept the Regular Council Meeting Minutes #24-2021 held December 13, 2021 as presented. **CARRIED**

7. Unfinished Business:

None

8. Committee/Officer Reports:

- 8.1 Fire Department Report for December 2021

RESOLUTION NUMBER 3

MOVED BY: Councillor G. Parkes

SECONDED BY: Councillor D. Peterson

THAT Machin Council accept the December 2021 Fire Department Report as presented. **CARRIED**

Report attached to original Minutes

A resolution to raise the credit card limit will be brought to the next meeting for Council approval.

In person training will not be done during the month of January due to Covid restrictions. They will try to utilize online training till in person training resumes.

A landing pad will be ploughed out at the airport.

- 8.2 Finance and Administration Report for December 2021

RESOLUTION NUMBER 4

MOVED BY: Councillor G. Parkes

SECONDED BY: Councillor R. Pilkey

THAT Machin Council accept the December 2021 Finance and Administration Report, Budget Report/Monthly Cheque Register as presented. **CARRIED**

Report attached to original Minutes

Department heads are working on budgets.

- 8.3 Economic Development Report – Verbal

Max Nagy, EDO, gave Council a verbal report on the various projects he has been working on.

New Municipal Logo:

Max sent a transfer copy right agreement for the new logo with the developer. Council will approve the agreement.

- 8.4 Health and Safety Committee Minutes

RESOLUTION NUMBER 5

MOVED BY: Councillor R. Pilkey

SECONDED BY: Councillor R. Kujansuu

THAT Machin Council approve the November 24, 2021 Health and Safety Committee Meeting Minutes as presented. **CARRIED**

Minutes attached to original Council Minutes

9. New Business:

- 9.1 Vermilion Bay Drinking Water System- Operational Plan

RESOLUTION NUMBER 6

MOVED BY: Councillor R. Pilkey

SECONDED BY: Councillor R. Kujansuu

THAT Machin Council approve the Vermilion Bay Drinking Water System – Operational Plan as recommended by the Overall Responsible Operator. **TABLED**

9. New Business: (con't)

- 9.2 QMS Management Review Report
RESOLUTION NUMBER 7
MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor R. Kujansuu
THAT Machin Council approve the Management Review Report for QMS as recommended by the Overall Responsible Operator. **TABLED**
- 9.3 QMS Review and Provision of Infrastructure Report
RESOLUTION NUMBER 8
MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor R. Kujansuu
THAT Machin Council approve the Review and Provision of Infrastructure Report for QMS as recommended by the Overall Responsible Operator. **TABLED**
- 9.4 QMS Risk Assessment
RESOLUTION NUMBER 9
MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor R. Kujansuu
THAT Machin Council approve the Risk Assessment Report for QMS as recommended by the Overall Responsible Operator. **TABLED**
- 9.5 QMS Review Meeting Minutes
RESOLUTION NUMBER 10
MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor R. Kujansuu
THAT Machin Council approve the December 13, 2021 QMS Review Meeting Minutes as recommended by the Overall Responsible Operator. **TABLED**
- 9.6 2022 Meetings Dates
RESOLUTION NUMBER 11
MOVED BY: Councillor G. Parkes
SECONDED BY: Councillor R. Pilkey
THAT Machin Council approve of changing the following Regular Council Meeting dates:
Monday, May 23rd, 2022 to Tuesday, May 24th, 2022 due to 'Victoria Day' stat;
Monday, October 10th, 2022 to Tuesday, October 11th, 2022 due to 'Thanksgiving Day' stat;
FURTHERMORE that Machin Council approve the Public Works Committee recommendation to change its regular meeting on;
Monday, October 10th, 2022 to Tuesday, October 11th, 2022 due to 'Thanksgiving Day' stat;
FURTHERMORE that Machin Council approve of cancelling the Monday, December 26th, 2022 Regular Council Meeting due to 'Christmas Holidays'. **CARRIED**
- 9.7 Blue Lake Provincial Park Tipping Fees
RESOLUTION NUMBER 12
MOVED BY: Councillor R. Kujansuu
SECONDED BY: Councillor G. Parkes
THAT Machin Council approve the Public Works Committee recommendation to increase Blue Lake Provincial Park's tipping fees to \$4800.00 per year. **TABLED**

9. New Business: (con't)

- 9.8 Machin Fire Chief Recommendation: Member Application Approval
RESOLUTION NUMBER 13
MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor D. Peterson
THAT Machin Council approve the recommendation from the Machin Volunteer Fire Department Chief to accept the application from Tammy Pelletier to become a member of the Machin Volunteer Fire Department pending approved medical. **CARRIED**
- 9.9 Health & Safety Policy
RESOLUTION NUMBER 14
MOVED BY: Councillor R. Pilkey
SECONDED BY: Councillor D. Peterson
THAT Machin Council approve of The Municipality of Machin Health and Safety Policy Statement. **CARRIED**
- 9.10 Machin Messenger – Set-up and Editing Agreement
RESOLUTION NUMBER 15
MOVED BY: Councillor G. Parkes
SECONDED BY: Councillor R. Kujansuu
THAT Machin Council approve of extending the agreement with Marcia Pilipishen to prepare the "Machin Messenger" newsletter on a monthly basis from January to December 2022 at \$100.00 per month for set-up and editing. **CARRIED**
- 9.11 Northern Ontario Resource Development Support Fund Application
RESOLUTION NUMBER 16
MOVED BY: Councillor D. Peterson
SECONDED BY: Councillor R. Pilkey
THAT Machin Council approve of applying to the Northern Ontario Resource Development Support Fund for the costs associated with the Cascade Bridge Repairs and Paving on Armstrong Street at a cost of \$152,646.38, to be funded through a three year term at a rate of 100%;
FURTHERMORE the Municipality of Machin will commit to cover any project cost overruns. **CARRIED**
- 9.12 City of Sarnia Resolution Support
RESOLUTION NUMBER 17
MOVED BY: Councillor G. Parkes
SECONDED BY: Councillor R. Kujansuu
THAT Machin Council support the City of Sarnia resolution passed on December 13, 2021 regarding 'Catch and Release Justice';
FURTHERMORE that a copy of this resolution be forwarded to the Prime Minister of Canada, the Premier of Ontario, our local MPP and local MP. **CARRIED**
- 9.13 Covid-19 – Discussion
The Municipal office will remain closed to the public for the month of February.

10. Information

None

11. In Camera

None

12. By-laws:

12.1 RESOLUTION NUMBER 18

MOVED BY: Councillor D. Peterson

SECONDED BY: Councillor R. Pilkey

THAT Machin Council approve of By-law 01-2022 – Being a By-law of The Corporation of the Municipality of Machin to rescind By-law 01-2021 and Being a By-law to Approve Council and Committee Procedure.

READ a FIRST, SECOND and THIRD time, and FINALLY passed this 10th day of January, 2022.

CARRIED

12.2 RESOLUTION NUMBER 19

MOVED BY: Councillor R. Kujansuu

SECONDED BY: Councillor G. Parkes

THAT Machin Council approve By-law 02-2022 - Being a By-law authorizing the borrowing of money to meet current expenditures of the Council of The Corporation of the Municipality of Machin.

READ a FIRST, SECOND and THIRD time, and FINALLY passed this 10th day of January, 2022.

CARRIED

12.3 RESOLUTION NUMBER 20

MOVED BY: Councillor R. Pilkey

SECONDED BY: Councillor D. Peterson

THAT Machin Council approve By-law 03-2022 - Being a By-Law to Adopt Estimates of all Sums Required During 2022 for Municipal Purposes, to Set and Levy the Rates of the Interim Billing for Taxation.

READ a FIRST, SECOND and THIRD time, and FINALLY passed this 10th day of January, 2022.

CARRIED

12.4 RESOLUTION NUMBER 21

MOVED BY: Councillor R. Kujansuu

SECONDED BY: Councillor G. Parkes

THAT Machin Council Approve By-Law 04-2022 - Being a By-law to Set Transition Ratios for the 2022 Taxation Year.

READ a FIRST, SECOND and THIRD time, and FINALLY passed this 10th day of January, 2022.

CARRIED

12.5 RESOLUTION NUMBER 22

MOVED BY: Councillor G. Parkes

SECONDED BY: Councillor R. Pilkey

THAT Machin Council approve By-law 05-2022 – Being a By-law of The Corporation of the Municipality of Machin to Enter into a Conditional Contribution Agreement with Northern Ontario Heritage Fund Corporation through the Community Enhancement Program for funding for the Woodland Arena Revitalization Project.

READ a FIRST, SECOND and THIRD time, and FINALLY passed this 10th day of January, 2022.

CARRIED

12. By-laws: (con't)

12.6 RESOLUTION NUMBER 23

MOVED BY: Councillor D. Peterson

SECONDED BY: Councillor R. Kujansuu

THAT Machin Council approve By-law 06-2022 – Being a By-law to Confirm the Proceedings of a Meeting.

READ a FIRST, SECOND and THIRD time, and FINALLY passed this 10th day of January, 2022. **CARRIED**

13. Adjourn:

RESOLUTION NUMBER 24

MOVED BY: Councillor R. Kujansuu

THAT Machin Council approve of adjourning @ 3:50 p.m.

CARRIED

THE CORPORATION OF THE
MUNICIPALITY OF MACHIN

Gord Griffiths, Mayor

Tammy Rob, Clerk Treasurer